

Harlech & Ardudwy Leisure

Job Description

Job Title: Activities instructor (Lifeguard & Swimming Teacher)

Salary: £15,000 - £21,000 per annum (dependent on qualifications and experience) full time equivalent Hours of work: The role is available as a full-time position (37 hours), however applicants who have a preference for part time working should also apply, as a part time solution may be achievable (minimum 20 hours). Working hours will need to be flexible including weekends.

Employer: Harlech & Ardudwy Leisure (HAL)

Location: Harlech & Ardudwy Leisure Centre, Beach Road, Harlech, Gwynedd

Reporting to: Pool and facilities manager

Harlech and Ardudwy Leisure was saved from closure by the Community over ten years ago. The Centre needs a new team player to help deliver the successful operation of this important asset – 25 metre Swimming Pool, Indoor Climbing Centre and Café with views of the World Heritage Site (Harlech Castle).

HAL needs an energetic, customer focused and proactive individual to join the team.

Purpose of Post: The Activities instructor will primarily provide support to the Pool area but with opportunities in other sections of the Centre, as the needs require, including reception, climbing wall and café. The Activities instructor will be a strong swimmer and will deliver exceptional customer service whether that is providing lifeguard cover, delivering swimming lessons, swim fit sessions, kayak sessions or other pool activities which may not yet be currently advertised.

The position of Activities instructor is a customer facing role, and as such the person needs to communicate effectively with a diverse range of clients, including members of the public, children and young people, youth group leaders and teachers. A big part of this role will be helping to promote our clients long-term development and involvement in sport.

Main Duties & Responsibilities:

- Teaching swimming lessons
- Lifeguarding on poolside
- Aquafit / swim fit sessions

- Kayak sessions (if qualified)
- Ensure any equipment required for specific activities is set up in accordance with the swimming pool program
- Support and as directed carry out daily routine pool tests and pool plant operations
- Support Reception duties, café & climbing wall as needed
- Cleaning and assisting with the maintenance and upkeep of the Centre
- Ensuring health and safety is delivered throughout the services provided by HAL
- Assist with the opening up and closing down of the Centre (where necessary)
- To ensure visits to the Centre are enjoyable and assist with any enquiries or problems
- To provide first aid treatment when necessary, ensuring accident reports are completed where necessary

Essential Qualifications:

- Swim teacher qualification (UKCC or ASA level 1 or higher)
- Lifeguard Qualification (Current NPLQ 9th Edition)

Desirable:

- First Aid at Work qualification
- BCU Level 1 Coach/Paddle Sport Instructor qualification
- Aquafit instructor qualification
- Outdoor instructing qualifications (e.g. climbing, canyoning, mountain walking)
- Other sports activity qualifications

Essential Skills:

- Enthusiastic about teaching swimming.
- Enthusiastic about exercise and activities in general.
- An understanding and knowledge of leisure/outdoor industry.
- Able to engage with a variety of ages and abilities.
- Able to motivate others to get and stay active.
- Approachable, friendly and reliable and able to adapt to a range of user groups.
- Punctual and self-motivated.
- Able to work in a team.

- The willingness to work flexible and unsociable hours when required.
- Basic computer skills (and willingness to learn) to use technology on poolside and within the reception and café areas.

Desirable Skills or Experience:

- Ability to communicate in Welsh is desirable
- Experience of hospitality management Continuing Professional Development (CPD) HAL is committed to providing CPD for the successful candidate.

We expect the successful candidate to undertake available training courses and to be committed to enhancing personal knowledge, skills and experience.

Closing date for applications: 31st October 2021

Interviews scheduled for the week commencing 8th November 2021

Application forms to be emailed to pool@harlechardudwyleisure.org.uk

Any queries regarding the position should be sent to pool@harlechardudwyleisure.org.uk

Harlech and Ardudwy Leisure is committed to safeguarding and promoting the welfare of children and vulnerable adults and expects all staff and volunteers to share this commitment. This role is subject to a DBS (Disclosure and Barring Service) check. We reserve the right to change the closing date depending on the number of responses received. Please submit your application as soon as possible to ensure it is considered in the selection process. This position will have a probation period of 6 months, with a 3-month and 6- month review